



# Employment Application

General Association of Regular Baptist Churches/Regular Baptist Press

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Please complete all information, including rate of pay expected.

Date \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ E-mail Address \_\_\_\_\_

Type of position applying for \_\_\_\_\_

Full-time  Part-time  Temporary  Summer When Available \_\_\_\_\_

Rate of pay expected \_\_\_\_\_

How did you become aware of this position? \_\_\_\_\_

Have you applied here before?  No \_\_\_\_\_  Yes \_\_\_\_\_ If so, when? \_\_\_\_\_

Are you able to perform all the functions, tasks, and duties of the position for which you have applied with or without reasonable accommodation?  Yes  No

If not, please explain which functions, tasks, or duties you would be unable to perform with or without reasonable accommodation.

Are you available to work during the scheduled hours for the position for which you have applied? \_\_\_\_\_

Are you acquainted with the General Association of Regular Baptist Churches?  Yes  No

Please describe the skills or qualifications that you feel would especially fit you for work with our organization (e.g., computer skills, management experience, data entry/key strokes per hour).

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Are you legally eligible to work in the United States?  Yes  No If no, Visa Status \_\_\_\_\_

Have you ever been convicted of a criminal offense (felony or misdemeanor, except for minor traffic violations)? You will need to answer "yes" if you have entered into a plea agreement, including a deferred sentence or deferred judgment arrangement in connection with a criminal charge. (You need not disclose criminal convictions that are contained in sealed or expunged records.)

Yes  No

If you have been convicted of such an offense, please attach a statement or explanation, including nature of offense, date, court where conviction was entered, and any other relevant information.



# Employment Experience

Please complete this section even if resumé is attached. List each job held from age 18 onward. Start with your present or last job. Include self-employment and temporary positions. Attach additional sheet if necessary.

Dates From/To	Name and Address of Employer	Rate of Pay Start/Finish	Supervisor's Name, Title, Phone Number	Reason for Leaving
Position Held:				

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Position Held:				

I hereby authorize my current and/or previous employers and supervisors or references listed herein or otherwise identified by me to furnish Regular Baptist Press and its staff any information requested related to my employment and work performance.

\_\_\_\_\_  
(Signature)



# Educational Background

School	Address	# of Years Attended	Graduated Yes/No	Course or Major

Are you known to listed schools or references by another name? \_\_\_\_\_  
(maiden name, nickname, etc.)



# References

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List the names and addresses of four people (two personal and two job-related) you would like us to contact. Do not include relatives or former employers.

Name	Address	City	State	Telephone Number

Briefly state your reasons for seeking employment at Regular Baptist Press.



# Spiritual Background

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Please write a brief statement describing your conversion to Christianity. Please state what a person must do to receive eternal life and when you took that step. (Please attach a second sheet if additional space is needed.)

Member of what church? \_\_\_\_\_ How long? \_\_\_\_\_

Church Location \_\_\_\_\_ Pastor's Name \_\_\_\_\_



# Doctrinal Statement

## I. Of the Scriptures

We believe in the authority and sufficiency of the Holy Bible, consisting of the sixty-six books of the Old and New Testaments, as originally written; that it was verbally and plenary inspired and is the product of Spirit-controlled men, and therefore is infallible and inerrant in all matters of which it speaks.

We believe the Bible to be the true center of Christian unity and the supreme standard by which all human conduct, creed, and opinions shall be tried. *2 Timothy 3:16, 17; 2 Peter 1:19-21*

## II. The True God

We believe there is one and only one living and true God, an infinite Spirit, the Maker and supreme Ruler of Heaven and earth; inexpressibly glorious in holiness, and worthy of all possible honor, confidence, and love; that in the unity of the Godhead there are three persons, the Father, the Son, and the Holy Spirit, equal in every divine perfection and executing distinct but harmonious offices in the great work of redemption.

*Exodus 20:2, 3; 1 Corinthians 8:6; Revelation 4:11*

## III. The Holy Spirit

We believe that the Holy Spirit is a divine person, equal with God the Father and God the Son and of the same nature; that He was active in the creation; that in His relation to the unbelieving world He restrains the evil one until God's purpose is fulfilled; that He convicts of sin, of righteousness, and of judgment; that He bears witness to the truth of the gospel in preaching and testimony; that He is the agent in the new birth; that He seals, endues, guides, teaches, witnesses, sanctifies, and helps the believer. We believe that the sign/revelatory gifts of the Holy Spirit have fulfilled their purpose and are not applicable to the work of the Holy Spirit today. *John 14:16, 17; Matthew 28:19; Hebrews 9:14; John 14:26; Luke 1:35; Genesis 1:1-3; John 16:8-11; Acts 5:30-32; John 3:5, 6; Ephesians 1:13, 14; Mark 1:8; John 1:33; Acts 11:16; Luke 24:49; Romans 8:14, 16, 26, 27; 1 Corinthians 12:8-10, 28-30; 13:8-10; 14:1-40; 2 Corinthians 12:12; Hebrews 2:2-4*

## IV. The Devil, or Satan

We believe in the reality and personality of Satan, the Devil; and that he was created by God as an angel but through pride and rebellion became the enemy of his Creator; that he became the unholy god of this age and the ruler of all the powers of darkness and is destined to the judgment of an eternal justice in the Lake of Fire. *Matthew 4:1-11; 2 Corinthians 4:4; Revelation 20:10*

## V. Creation

We believe the Biblical account of the creation of the physical universe, angels, and man; that this account is neither allegory nor myth, but a literal, historical account of the direct, immediate creative acts of God without any evolutionary process; that man was created by a direct work of God and not from previously existing forms of life; and that all men are descended from the historical Adam and Eve, first parents of the entire human race.

*Genesis 1; 2; Colossians 1:16, 17; John 1:3*

In light of God's creative design, we believe that the Bible teaches that marriage is the joining of one man and one woman and that sexual intimacy is to be expressed only within the bonds of a Biblically defined marriage. Any other form of marriage or sexual intimacy is immoral and a perversion of God's gracious will.

*Genesis 2:18, 24, 25; Matthew 19:4-6; 7:2; 1 Corinthians 6:19, 20; 7:1-5; Ephesians 5:22-33; Hebrews 13:4*

## VI. The Fall of Man

We believe that man was created in innocence (in the image and likeness of God) under the law of his Maker, but by voluntary transgression Adam fell from his sinless and happy state, and all men sinned in him, in consequence of which all men are totally depraved, are partakers of Adam's fallen nature, and are sinners by nature and by conduct, and therefore are under just condemnation without defense or excuse.

*Genesis 3:1-6; Romans 1:18, 32; 3:10-19; 5:12, 19*

## VII. The Virgin Birth

We believe that Jesus was begotten of the Holy Spirit in a miraculous manner, born of Mary, a virgin, as no other man was ever born or can be born of woman, and that He is both the Son of God and God, the Son.

*Genesis 3:15; Isaiah 7:14; Matthew 1:18-25; Luke 1:35; John 1:14*

## VIII. Salvation

We believe that the salvation of sinners is divinely initiated and wholly of grace through the mediatorial offices of Jesus Christ, the Son of God, Who, by the ap-

pointment of the Father, voluntarily took upon Himself our nature, yet without sin, and honored the divine law by His personal obedience, thus qualifying Himself to be our Savior; that by the shedding of His blood in His death He fully satisfied the just demands of a holy and righteous God regarding sin; that His sacrifice consisted not in setting us an example by His death as a martyr, but was a voluntary substitution of Himself in the sinner's place, the Just dying for the unjust, Christ the Lord bearing our sins in His own body on the tree; that having risen from the dead He is now enthroned in Heaven, and uniting in His wonderful person the tenderest sympathies with divine perfection, He is in every way qualified to be a suitable, a compassionate, and an all-sufficient Savior.

We believe that faith in the Lord Jesus Christ is the only condition of salvation. Repentance is a change of mind and purpose toward God prompted by the Holy Spirit and is an integral part of saving faith.

*Jonah 2:9; Ephesians 2:8; Acts 15:11; Romans 3:24, 25; John 3:16; Matthew 18:11; Philippians 2:7, 8; Hebrews 2:14-17; Isaiah 53:4-7; 1 John 4:10; 1 Corinthians 15:3; 2 Corinthians 5:21; 1 Peter 2:24*

## IX. Resurrection and Priesthood of Christ

We believe in the bodily resurrection of Christ and in His ascension into Heaven, where He now sits at the right hand of the Father as our high priest interceding for us.

*Matthew 28:6, 7; Luke 24:39; John 20:27; 1 Corinthians 15:4; Mark 16:6; Luke 24:2-6, 51; Acts 1:9-11; Revelation 3:21; Hebrews 8:6; 12:2; 7:25; 1 Timothy 2:5; 1 John 2:1; Hebrews 2:17; 5:9, 10*

## X. Grace and the New Birth

We believe that in order to be saved, sinners must be born again; that the new birth is a new creation in Christ Jesus; that it is instantaneous and not a process; that in the new birth the one dead in trespasses and in sins is made a partaker of the divine nature and receives eternal life, the free gift of God; that the new creation is brought about by our sovereign God in a manner above our comprehension, solely by the power of the Holy Spirit in connection with divine truth, so as to secure our voluntary obedience to the gospel; that its proper evidence appears in the holy fruits of repentance, faith, and newness of life.

*John 3:3; 2 Corinthians 5:17; 1 John 5:1; Acts 16:20-33; 2 Peter 1:4; Romans 6:23; Ephesians 2:1, 5; Colossians 2:13; John 3:8*

## XI. Justification

We believe that justification is that judicial act of God whereby He declares the believer righteous upon the basis of the imputed righteousness of Christ; that it is bestowed, not in consideration of any work of righteousness which we have done, but solely through faith in the Redeemer's shed blood.

*Romans 3:24; 4:5; 5:1, 9; Galatians 2:16; Philippians 3:9*

## XII. Sanctification

We believe that sanctification is the divine setting apart of the believer unto God accomplished in a threefold manner; first, an eternal act of God, based upon redemption in Christ, establishing the believer in a position of holiness at the moment he trusts the Savior; second, a continuing process in the saint as the Holy Spirit applies the Word of God to the life; third, the final accomplishment of this process at the Lord's return.

*Hebrews 10:10-14; 3:1; John 17:17; 2 Corinthians 3:18; 1 Corinthians 1:30; Ephesians 5:25-27; 1 Thessalonians 4:3, 4; 5:23, 24; 1 John 3:2; Jude 24, 25; Revelation 22:11*

## XIII. The Security of the Saints

We believe that all who are truly born again are kept by God the Father for Jesus Christ.

*Philippians 1:6; John 10:28, 29; Romans 8:35-39; Jude 1*

## XIV. The Church

We believe that a local church is an organized congregation of immersed believers, associated by covenant of faith and fellowship of the gospel; observing the ordinances of Christ; governed by His laws; and exercising the gifts, rights, and privileges invested in them by His Word; that its officers are pastors and deacons, godly men whose qualifications, claims, and duties are clearly defined in the Scriptures. We believe the true mission of the church is the faithful witnessing of Christ to all men as we have opportunity. We hold that the local church has the absolute right of self-government free from the interference of any hierarchy of individuals or organizations; and that the one and only Superintendent is Christ through the Holy Spirit; that it is Scriptural for true churches to cooperate with each other in contending for the faith and for the furtherance of the gospel; that each local church is the sole judge of the measure and method of its cooperation;

that on all matters of membership, of polity, of government, of discipline, of benevolence, the will of the local church is final.

*1 Corinthians 11:2; Acts 20:17-28; 1 Timothy 2:12; 3:1-13; Titus 1:5-9; Acts 2:41, 42*

We believe in the unity of all New Testament believers in the church which is the Body of Christ.

*1 Corinthians 12:12, 13; Ephesians 1:22, 23; 3:1-6; 4:11; 5:23; Colossians 1:18; Acts 15:13-18*

#### **XV. Baptism and the Lord's Supper**

We believe that Christian baptism is the single immersion of a believer in water to show forth in a solemn and beautiful emblem our identification with the crucified, buried, and risen Savior, through Whom we died to sin and rose to a new life; that baptism is to be performed under the authority of the local church; and that it is prerequisite to the privileges of church membership.

We believe that the Lord's Supper is the commemoration of His death until He come, and should be preceded always by solemn self-examination. We believe that the Biblical order of the ordinances is baptism first and then the Lord's Supper, and that participants in the Lord's Supper should be immersed believers.

*Acts 8:36, 38, 39; John 3:23; Romans 6:3-5; Matthew 3:16; Colossians 2:12; 1 Corinthians 11:23-28; Matthew 28:18-20; Acts 2:41, 42*

#### **XVI. Separation**

We believe in obedience to the Biblical commands to separate ourselves unto God from worldliness and ecclesiastical apostasy.

*2 Corinthians 6:14-7:1; 1 Thessalonians 1:9, 10; 1 Timothy 6:3-5; Romans 16:17; 2 John 9-11*

#### **XVII. Civil Government**

We believe that civil government is of divine appointment for the interests and good order of human society; that magistrates are to be prayed for, conscientiously honored, and obeyed; except in those things opposed to the will of our Lord Jesus Christ Who is the only Lord of the universe, and the coming King of Kings.

*Romans 13:1-7; 2 Samuel 23:3; Exodus 18:21, 22; Acts 23:5; Matthew 22:21; Acts 5:29; 4:19, 20; Daniel 3:17, 18*

#### **XVIII. Israel**

We believe in the sovereign selection of Israel as God's eternal covenant people, that she is now dispersed because of her disobedience and rejection of Christ, and that she will be regathered in the Holy Land and, after the completion of the church, will be saved as a nation at the second advent of Christ.

*Genesis 13:14-17; Romans 11:1-32; Ezekiel 37*

#### **XIX. Rapture and Subsequent Events**

We believe in the pretribulational rapture of the church, an event that can occur at any moment, and that at that moment the dead in Christ shall be raised in glorified bodies, and the living in Christ shall be given glorified bodies without tasting death, and all shall be caught up to meet the Lord in the air before the seven years of the Tribulation.

*1 Thessalonians 4:13-18; 1 Corinthians 15:42-44, 51-54; Philippians 3:20, 21; Revelation 3:10*

We believe that the Tribulation, which follows the rapture of the church, will be culminated by the premillennial return of Christ in power and great glory to sit upon the throne of David and to establish His Kingdom upon this earth.

*Daniel 9:25-27; Matthew 24:29-31; Luke 1:30-33; Isaiah 9:6, 7; 11:1-9; Acts 2:29, 30; Revelation 20:1-4, 6*

#### **XX. The Righteous and the Wicked**

We believe that there is a radical and essential difference between the righteous and the wicked; that only those who are justified by faith in our Lord Jesus Christ and sanctified by the Spirit of our God are truly righteous in His esteem; while all such as continue in impenitence and unbelief are in His sight wicked and under the curse; and this distinction holds among men both in and after death, in the everlasting felicity of the saved and the everlasting conscious suffering of the lost in the Lake of Fire.

*Malachi 3:18; Genesis 18:23; Romans 6:17, 18; 1 John 5:19; Romans 7:6; 6:23; Proverbs 14:32; Luke 16:25; Matthew 25:34-41; John 8:21; Revelation 20:14, 15*

*(Clarified at the 1975, 1976, 2003, 2009, and 2013 annual meetings.)*



# Mission Statement

To glorify God by providing church educational resources that are true to God's Word and encourage maturity in Christ.

I affirm that all information provided on this application is true and complete to the best of my knowledge and belief. I acknowledge that if any information provided on this application is inaccurate or incomplete, for whatever reason, General Association of Regular Baptist Churches/Regular Baptist Press may refuse to hire me, or if I am employed, may discharge me from employment.

I authorize GARBC/RBP and its employees, agents, and representatives to conduct a reference and background check and criminal record check concerning me as deemed appropriate by GARBC/RBP. I release GARBC/RBP and its employees, agents, and representatives from any damage or liability that might result from making inquiries and obtaining information in connection with such reference, background, and criminal record checks.

If appointed to a position with GARBC/RBP, I will fully accept and adhere to the Statement of Faith; mission statement; and religious, spiritual, and moral principles and standards of GARBC/RBP.

I understand that this application does not constitute an offer of employment and that it does not create, nor is it intended to create, a contract of employment.

I understand that employment with GARBC/RBP is terminable at will, which means that employment with GARBC/RBP can be terminated at any time, by GARBC/RBP or by me, with or without prior notice, warning, or disciplinary action, and for any or no reason, with or without cause.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

## **Return application to Human Resources Department**

### **Regular Baptist Press**

3715 North Ventura Drive  
Arlington Heights, IL 60004

